

# Welcome to the SEND department

Gaynes school is a school where students with special educational needs make good progress throughout their academic school years through small targeted support delivered and extensive baseline assessments carried out on all students starting Gaynes. We are pleased to welcome you to the SEND department, here at Gaynes school. These pages will give you an insight into the values and work of the SEND department at Gaynes. The SENCO, in collaboration with the head teacher and governing body, plays a key role in determining the strategic development of the SEND policy and provision in the school in order to raise the achievement of children with SEND. The SEND department supports the needs of the majority of children with an additional educational need including students with SEND and who have an Educational Health Care Plan.

# Our aims and ethos



- At Gaynes School we value all students equally. Our guiding principle is one of Inclusion. We want to identify and break down any possible barriers to learning and support students to achieve their full potential.
- Objectives in making provision for pupils with SEND
- To ensure that all students have equal access to a broad, balanced curriculum which is differentiated to meet individual needs and abilities.
- To ensure that all teachers are aware it is their responsibility to meet the special educational needs of students.
- To ensure that every student has his or her particular needs recognised and addressed.
- To seek the views of the student and involve him or her in the process of support.
- To offer high quality support to meet the needs of all pupils.
- To fully involve parents/carers in the process of provision to support the student.
- To acknowledge and draw on parental knowledge and expertise in relation to their child.
- To ensure the aims of education for students with difficulties and disabilities are the same as those for all students.
- To maximise the opportunities for students with special educational needs to participate in all school activities.
- To enable all students to experience success. ☑ To ensure that consideration of SEND crosses all curriculum areas and all aspect of teaching and learning.
- To ensure that all teachers incorporate good special needs practice which is beneficial for all students.
- To ensure awareness amongst staff that any student may encounter difficulties at some stage.



# LSA support

- We have a small team of Learning Support Assistants (LSA) who make a valuable contribution to the achievements of students. They may attend a student's care needs but a high proportion of their role is educational. The key responsibilities of the LSA include:
- Support for Students:
  - To provide in class, small group or individual support
  - To offer help, as appropriate, to any student experiencing difficulties
  - To praise, encourage and develop positive relationships
  - To foster the participation of students in the social and academic processes of the school
  - To enable students to become more independent learners
  - To help raise the standards and achievement for all students
- Support for Teachers:
  - To help develop effective collaborative working across the curriculum to support SEND students
  - To assist in the preparation of teaching and learning materials for students with SEND
  - To assist in the development and implementation of appropriate systems for recording the progress of students with SEND
  - To assist in the management of the whole class
  - To provide regular feedback to the SENCO

# Support through years 7-11

- Students who have had support from our SEND Department have successfully applied to both Sixth Form and local colleges to continue study to post-KS5 (University).

# Tips to encourage students with SEND needs to support transition

## New Friends



**Greetings and endings**  
 Why not start with a hello? Ask how they are, and how they're day is. Say goodbye and tell them it was nice speaking when you are ready to go.

**Asking questions**  
 Did you see the football last night? Do you like films? What's your best joke?

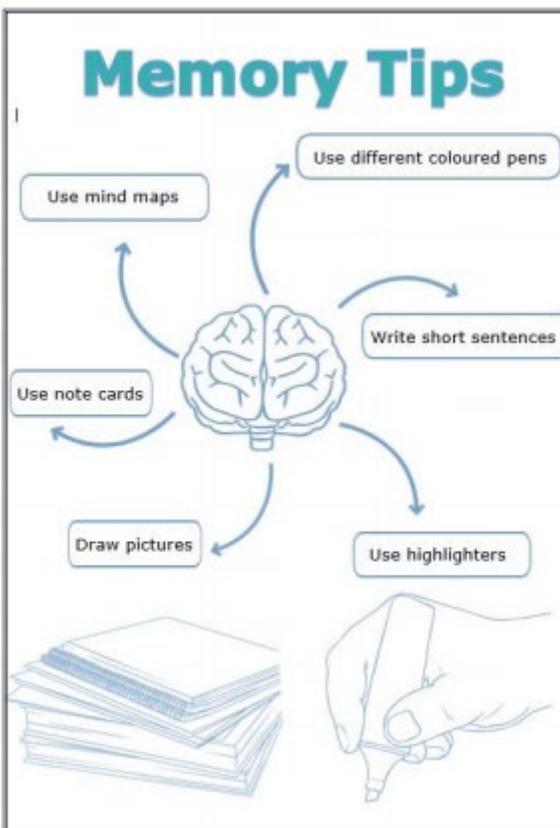
**Taking turns**  
 Listen to what the person speaking has to say and respond when it's your turn.

**I'm listening**  
 Phrases like "that's amazing" "Wow!" and "really?" show people you are paying attention

**Arranging to meet again**  
 "Lets meet again soon" "I enjoyed talking, do you want to sit with me?"




## Memory Tips



- Use mind maps
- Use different coloured pens
- Write short sentences
- Use note cards
- Use highlighters
- Draw pictures